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Dear Parent/Carer

It is with great sadness that I am writing this letter to you but some people simply are NOT following our Covid 19 measures when dropping off and collecting children from school.

With the current situation, surrounding Covid 19 and the measures we, as a school, need to take to keep our children and staff safe whilst on the school premises we ask you to please adhere to the following policies and procedures we have in place:

- Stick to your child/ren's staggered start and finish times
- Leave the school premises promptly after dropping off and picking up
- Wear a mask whilst dropping off and collecting children (if applicable)
- Do not smoke on or near school premises
- Children are not to climb on fences or barriers
- Do not climb on any wooden seating areas
- Adhere to the one way systems that have been signposted for you to follow
- Try to keep to the 2 metre distancing rules whilst waiting for children to be dismissed

It seems that basic road safety is also not being followed in the car park. Please can you:

- Cross at the crossing points within the car park
- Keep your children within reach at all times
- Not allow children to ride bikes and scooters around the car park

The safety of our children, staff and parents are of great importance to us. Please help to keep our school a safe environment for all and to ensure that we can stay open. Wales is still in a lockdown and we must all do our bit.

Many thanks.

Yours sincerely

L Sellars  
Headteacher