

## Blended Learning

### Key Messages

<b>Planning</b>	<ul style="list-style-type: none"> <li>• Daily learning set for those pupils who are distance learning. This is any learning completed away from the teacher. It will be referred to as Home Learning when the children are away from school. (Distance Learning Menus in Learning Zones, Home Learning Menus for Home Learning etc)</li> <li>• Save in year group folder on Google Drive as per any other planning.</li> <li>• Distant Learning Menu's should include planned activities that incorporate an element of literacy, numeracy, STEM, DCF, Welsh and wellbeing throughout the week.</li> <li>• Home Learning Menus should include the above plus other AOLEs.</li> <li>• Distance Learning packs, saved on Google Drive; support the development of skills. (Repeat &amp; Practise) These can be found in school development – blended learning.</li> <li>• Only the following platforms to be used at the moment.- Google Education Software, Dojo, Mathletics, MyOn. If any new platforms are identified by staff - please contact SLT <b>before</b> using.</li> </ul>
<b>Feedback</b>	<ul style="list-style-type: none"> <li>• All pieces of distance learning should be acknowledged and feedback provided, where applicable, in line with the feedback policy</li> <li>• LSAs can be directed to respond to specific groups as directed by the class teacher, through Google Drive or Class Dojo.</li> </ul>
<b>Monitoring</b>	<ul style="list-style-type: none"> <li>• Keep a log of pupils who are completing distance learning.</li> <li>• In the case of Distance Learning, from home, class teachers to keep a log via Google Docs.</li> <li>• LSAs can be directed to monitor specific groups as directed by the class teacher.</li> </ul>
<b>Safeguarding</b>	<ul style="list-style-type: none"> <li>• Ensure that all school policies are adhered to at all times, including whilst working from home. In particular:             <ul style="list-style-type: none"> <li>○ Blended Learning Policy</li> <li>○ Working from Home Policy</li> <li>○ Online Safety Policy</li> <li>○ Safeguarding Policy</li> <li>○ Acceptable Use Policy</li> </ul> </li> </ul>
<b>Messages</b>	<ul style="list-style-type: none"> <li>• Ensure that you are regularly checking messages from parents and responding.</li> <li>• Do not feel that you must respond immediately to parents who message outside of school hours.</li> </ul>
<b>Google Meets</b>	<ul style="list-style-type: none"> <li>• Use Google Meets for Wellbeing sessions and where possible direct teaching. - Cannot be recorded</li> <li>• Expectation - 1 live teaching lesson or pre-recorded session each day, with at least one of these being a live lesson per week,</li> <li>• Pre recorded lessons could be recorded and videos shared via Google, Google classroom or Class Dojo for children to watch</li> <li>• Ensure that there are two members of staff attending the Google meets at all times (both year classes could attend same meet if needed so that both teachers are present)</li> <li>• Set the rules out at the start of the meet and remind pupils of behaviour expectations.</li> <li>• Ensure that all pupils leave the meet before the teacher leaves</li> </ul>