



*Headteacher: Miss L Sellars  
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6<sup>th</sup> March 2019

Dear Parent/Carer

### PARENT CONSULTATIONS

Parent consultations this term will be held on Tuesday 9<sup>th</sup> April and Wednesday 10<sup>th</sup> April 2019 between 3.30 pm and 6.00 pm.

This is an opportunity for you to come to school to discuss with your child's teacher his/her progress and to look at work.

Appointments will last for ten minutes and I would ask you to keep strictly to the time given to you in order to minimise waiting time. Every effort will be made to accommodate parents with more than one child in school. I will also be available if there is anything further you wish to discuss.

We feel these evenings are an important part of school life and hope as many parents as possible will be able to attend.

Please return the reply slip so that a convenient appointment can be made.

I look forward to seeing you.

Yours sincerely

L Sellars  
Headteacher

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CHILD'S NAME: ..... CLASS: .....

I would prefer: Tuesday 9<sup>th</sup> April 2019 - 3.30 pm - 6.00 pm

Wednesday 10<sup>th</sup> April 2019 - 3.30 pm - 6.00 pm

or I am available at any time convenient to the teacher

SIGNED: ..... Parent/Carer

\*please delete as appropriate