

Headteacher: Miss L Sellars
Penygarn Community Primary School
Penygarn Road
PONTYPOOL
Torfaen NP4 8JR

Telephone: 01495 742090

Fax: 01495 742215

e-mail: <u>head.penygarncps@torfaen.gov.uk</u>

4th March 2019

Dear Parent/Carer

Your child has signed up for the residential adventure to PGL Adventure Holidays at Tregoyd House, Brecon, Powys for 4 nights/5 days in September 2019 and you have made a deposit payment towards the cost of the visit.

It is now time for us to ask that the second payment be made. The amount required is half of your remaining balance, and this will need to be with us, in school, by Monday 8th April 2019. Please contact Mrs Samuel in the school office on 01495 742090 who can advise you on your child's total remaining balance.

Yours sincerely

L Jones

Deputy Headteacher (Curriculum)

L Sellars

Headteacher