

Headteacher: Miss L Sellars Penygarn Community Primary School Penygarn Road PONTYPOOL Torfaen NP4 8JR

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12th October 2018

Dear Parent/Carer

Children attending Breakfast club must be brought to school between the times of 8.30 am and 8.45 am. If your child arrives after 8.45 am they will not be admitted to Breakfast club and the gates will be locked.

The gates will reopen at 8.55 am to admit the rest of the children.

Yours sincerely

L Sellars Headteacher